

**Annexure to Item No. 1**  
**Agenda of the 12<sup>th</sup> Meeting of the Finance Committee**  
**to be held on 16<sup>th</sup> April 2021**

**Minutes of the Eleventh Meeting of the Finance Committee**

Date and time: 7<sup>th</sup> December 2020 at 09.30 Hours

**Through Video Conferencing (WEBEX)**

Members present:

Dr. B.V.R. Mohan Reddy	Chairman
Shri. Rakesh Ranjan, IAS	Additional Secretary, MoE, Member (Official comments received vide F.No.11-9/2018-T.S.-1 dated 03.12.2020).
Prof. B.S. Murty	Director, IITH, Member
Smt Darshana M Dabral	Joint Secretary and Financial Advisor, MoE, Member (Official comments received vide F.No.1-11/2011-IFD dated 07.12.2020).
Prof. Sireesh Saride	Former Dean (Planning), IITH, Member
Dr. Sumohana Channappayya	Former Dean (R&D), IITH, Member
Cmdr Manohar Nambiar (Retd.)	Registrar, IITH, Secretary

At the outset, the Director, IITH welcomed the Chairman and Members of the Finance Committee to its 11<sup>th</sup> Meeting.

**Agenda Item No.1: Confirmation of the Minutes of the Tenth Meeting of the Finance Committee**

The Director presented the Minutes of the Tenth meeting of the Finance Committee and sought the members' observations, if any. Since there were no further observations from the members, the Minutes were confirmed by Committee.

*The Minutes of Tenth Meeting of the Finance Committee was Confirmed as circulated.*

**Agenda Item No.2: Action Taken Report on the Minutes of the Tenth Meeting of the Finance Committee**

The Director presented the action taken report, stating that no action is pending except in the case of Sl.No.9, wherein the items having financial implication are being placed in the FC Meeting.

*The report of action taken on the minutes of the Tenth meeting of the Finance Committee was approved.*

**Agenda Item No.3: MHRD grant, Budget and Expenditure for the year 2020-21**

The Director presented the budget sanctioned for the financial year 2020-21 amounting to a total of Rs 162.46 Cr. A statement showing actual expenditure from 01 Apr 20 to 31 Oct 20 was also presented.

The Chairman directed that the amount received under HEFA should be shown separately. Similarly, the expenditure under HEFA should also be shown separately.

*The Annual Budget for the financial Year 2020-21 was approved by the Finance Committee. As suggested by the Chairman, the Annexure-1 shows the amount received from MoE and HEFA separately, and the expenditure also separately for both the items.*

**Agenda Item No.4: Approval for Annual Accounts for the Financial Year 2019-20**

The Director stated that the Annual accounts have been prepared and submitted to the CAG Office for certification audit with the approval of the Chairman of the Committee. As soon as the audit is completed, the Annual Accounts will be sent to the Ministry of Education.

*The Committee ratified the Annual accounts for the Financial Year 2019-20.*

**Agenda Item No.5: Approval under Section 80G of the Income Tax Act, 1961**

The Director stated that IIT Hyderabad has obtained the approval under section 80G of the Income Tax Act, 1961. With this approval, any donation made by any donor to IITH is allowed as a deduction from the income of the Donor. The approval will enable IITH to raise more donations from donors including Alumni. Detailed modalities for the utilization of funds received will be worked out in due course.

The Chairman stated that there may be some hesitation on the part of the bigger donors to donate money directly to Govt. institutions, unless we create a Section 8 company on the lines of older IITs. This would enable receiving donations from Multinationals and other bigger companies. He also suggested creation of an Alumni trust to attract funds from willing alumni donors.

*The Committee noted the report on receipt of 80(G) exemption by the Institute.*

**Agenda Item No.6: Report on Campus Development Project of IIT Hyderabad**

The Director stated that as a part of the expansion program of IIT Hyderabad, the Board of Governors had approved the Campus Development Project divided in to two packages viz., 3A and 3B in its 29<sup>th</sup> and 31<sup>st</sup> meetings. This project is majorly funded by JICA loan and partly through HEFA. A brief report on Campus Development Project of the Institute, highlighting the scope of work under this agreement and the timelines was also presented.

The Director further stated that the pace of work had picked up post COVID-19 lockdown and adequate manpower has been available for carrying out the works by both the contractors L&T and SPCL. However, since there are restrictions in deployment of work force due to social distancing norms and expecting that the normalcy will return in all operations slowly over a period, **a delay of about 6 to 9 months** in project completion is anticipated at this juncture. Accordingly, the revised completion dates considering the delays were presented to the Committee.

The Chairman acknowledged the efforts put in by the Director, Dean Planning as well as the entire CMD team. He stated that he wished to see the physical progress of the works being carried out and the Director replied that the progress of works and the photographs are regularly being updated on the IITH website. The link for viewing the photographs and status of the Construction and Works activity be shared with the Chairman.

*The Committee noted the report on campus development project of IIT Hyderabad.*

**Agenda Item No.7: Report on Major Purchases**

A Report on Major Purchases of valuing Rs. 20 lakhs and above made by the Institute during the period 01.06.2020 to 23.11.2020 was presented by the Director for the kind ratification of the committee.

*The Committee noted the report on major purchases and ratified it.*

**Agenda Item No.8: Financial implications on account of adopting new Recruitment and Promotion Rules (RPR-2020)**

The Director stated that the Existing Recruitment & Promotion Rules (RPR 2017) have been revised and certain changes having financial implications, based on the decision of the previous BoG meeting in June 20 were presented to the Committee. The changes were primarily proposed to encourage employees at lower level (Level 4 to 5 & level 5 to 6) and the total financial implication per year/ post works out to Rs 57,600/-. The specific details of the three different posts and the additional financial implications in each case were also explained to the committee.

The Chairman stated that since the MoE had asked for a detailed proposal, the same may be sent to the Ministry.

*The Committee directed that a detailed proposal may be forwarded to the Ministry of Education.*

**Agenda Item No.9: Seeking Approval of FC to Operate Sanctioned Posts of Multi Skill Assistants within the Cadre**

The Director stated that, as per the approved RPR -2017 policy of the Institute, promotions at MSA -2, Sr. MSA -1, Sr. MSA -2 and Sr. MSA -3 are defined after 3,3,4 and 5 years of service respectively. However, since there are no sanctioned posts available at the levels of Sr. MSA-1, Sr. MSA -2 and Sr. MSA -3, it is proposed to allow the Institute to operate the sanctioned strength of MSA -1 ((Pay Level -1)27 Positions) and MSA -2 ((Pay Level -2)11 positions) at Sr. MSA-1 (Pay Level -3), Sr. MSA -2 (Pay Level -4) and Sr. MSA -3(Pay Level -5) levels. The Financial implication per post/per year on financial upgradation to the next level was explained to the committee. The total financial implication per post/per year for the proposed financial upgradation from pay level 2 to 5 works out to Rs 38,400.

*The Committee directed that a detailed proposal may be forwarded to the Ministry of Education.*

**Agenda Item No.10: Guidelines for Utilization of Cumulative Professional Development Allowance (CPDA)**

The Director proposed that out of Rs.3.00 Lakhs for a block period of three years (Rs. One Lakh per year) provided to the members of the Faculty as CPDA, a maximum of Rs One Lakh may be availed for non-travel expenditure in a block period. He further proposed that a maximum of 50% of un-utilized MHRD sanctioned CPDA grant for a block period may be carried forward from one block period to the next block period. Detailed proposals for utilization of the fund were also presented.

The Chairman stated that the Institute may go ahead with the proposal for utilization CPDA in accordance with the laid down guidelines. A limit of Rs One Lakh for contingent expenses and carry forward of entire unused amount to the next block year may be permitted.

*The Committee approved the proposal of the institute.*

**Agenda Item No.11: Grant of Incentive for Acquiring Fresh Higher Qualification Directly Relevant to the Functional Requirement**

The Director stated that the grant of incentive for acquiring higher qualification relevant to the functional requirement of the institute motivates employees to push and challenge themselves to achieve higher degrees of productivity. In order to encourage the employees of the institute, an incentive in the form of one-time increment in the salary was proposed, in place of one-time lump-sum amount as laid down in the Govt. of India DoPT OM No.1/5/2017-Estt (Pay-I) dated 15th March 2019.

*The Committee directed that the guidelines laid down by the GOI vide a/m DoPT letter be adhered to.*

**Agenda Item No.12: Any Other Item with the Approval of the Chair**

There being no other items, the meeting ended with thanks to the chair.